

THE UNIVERSITY OF SOUTHERN MISSISSIPPI COLLEGE PANHELLENIC COUNCIL STANDING RULES: PHILANTHROPY

I. NPC Position Statement on Philanthropic Events

The National Panhellenic Conference (NPC), one of the world's largest organizations advocating for women, is the umbrella group for 26 inter/national sororities. Philanthropy, fundraising, or community service events/activities hosted by NPC member organizations and/or other organizations that include participation by sorority women must be devoid of destructive, divisive, or abusive actions. All NPC member organizations are expected to follow their alcohol and risk management and university policies before and while participating in these events. NPC considers it unacceptable to promote:

- Negative images of women and the sorority community
- Demeaning actions toward others, including incivilities and sexual harassment
- And any actions that negatively affect public perception of the sorority community.

Such activities violate our time-honored organizational values, risk management policies, and the highest standards of human dignity. These are the foundation of the sorority experience, and anything to the contrary must not be part of our culture.

II. Agreement of Participation

To increase participation in the Office of Fraternity and Sorority Life (FSL) and campus events, the College Panhellenic Council and its chapters agree to participate in all events that are submitted within the stated period, uphold our community values, and are of benefit to the member experience.

It is highly recommended that CPC (College Panhellenic Council) chapters partner with the Interfraternity Council (IFC) and/or the National Pan-Hellenic Council (NPHC) to host a fundraising and/or signature event.

It is also required that all CPC chapters have, at minimum, 12% of their members participate in at least one Interfraternity Council (IFC) and one National Pan-Hellenic Council (NPHC) signature philanthropy event per semester if invited to do so two weeks prior (through email packets, printed philanthropy packets, etc.). They are highly encouraged to have as many members as possible attend various IFC and NPHC philanthropy events.

- If there is a competition event that requires less than 12% of members to compete, the chapter is only responsible for meeting the minimum attendance listed in the packet.
- Failure to participate in at least one event per council per semester will result in a \$50 donation to a single chapter from each council, which will be determined by the CPC/FSL Advisor, as well as a \$25 fee to that chapter's council.

If there are any individual entrance fees required for each chapter member, then the chapter will not be penalized for participation in the event (if the entrance fee and participation in the competition portion are met).

CPC chapters agree to participate in one signature event planned by the Circle of Sisterhood (CoS) Committee and one by the Junior Panhellenic Council (JPC) per calendar year if the organization's events comply with CPC Governing Documents. Each council governs their respective chapters' adherence to the rules. When the respective council fails to ensure chapter compliance with its rules, the agreement is considered void.

PHILANTHROPY RULES ADDENDUM 2022

The following applies to all events CPC agrees to and/or is expected to participate in equally.

I. Event Regulations

P.R.1.1. Alcohol shall not be present at any philanthropy event. Consumption of alcohol at a philanthropy event will result in immediate dismissal of the event and be turned over to the judicial board.

P.R.1.2. There must be at least two weeks in between any performance competition that involves CPC chapter participation (except for participation in IFC and NPHC events). This includes Homecoming and Greek Week-styled events or other University of Southern Mississippi (Southern Miss) sponsored performance competition events, which should be identified during calendar planning.

P.R.1.3. Chapters are required to be respectful of scheduled IFC and NPHC events, which will be communicated at the calendar planning meeting and maintained by the VP of Community Engagement and the VP of Communications on the FSL Master Calendar.

II. Distribution of Points for Competition Events

P.R.2.1. Attendance points can be factored into points for the overall winner if factored as a percentage. This includes profit shares, drives, etc.

P.R.2.2. The overall winners of a performance-based philanthropy event are not eligible to compete the following year. The overall winners of an athletic philanthropy event can return next year as competitors. Special entertainment is left to the discretion of the hosting chapter.

P.R.2.3. Any purchases towards performance-based philanthropy events cannot be considered towards points for the overall winner, including but not limited to member auctions, costumes, props, etc.

III. Rules Regarding Money or Supply Donations

P.R.3.1. Monetary or supply donations will not count towards overall points.

P.R.3.2. Monetary or supply donations can count towards an independent, special award.

P.R.3.3. Points shall not be issued towards any award for the purchase or wearing of shirts.

IV. Length of Philanthropy Events

P.R.4.1. Practices and preparations for all philanthropy events that are not their philanthropy event are limited to three weeks before the event, excluding academic holidays.

V. Philanthropy Packet Submission Guidelines

P.R.5.1. For approval, submissions must include all the following information:

P.R.5.1.1. Description of Benefiting Organization and Event

P.R.5.1.2. Date, time, and location of the event

P.R.5.1.3. Hosting chapter's Point of Contact

P.R.5.1.4. Expectation of participating chapters

P.R.5.1.5. A detailed rain plan (if applicable)

P.R.5.1.6. A complete list of rules, including timing, the minimum and maximum number of participants, event(s) specific details, judge's rubric, criteria for overall winners, point distributions, and details for selecting special/independent awards, etc.

P.R.5.1.7. Registration forms

P.R.5.1.8. And a liability form for all Signature Events.

P.R.5.2. The Philanthropy Packet must be submitted:

P.R.5.2.1. Four academic weeks before any signature or competition event

P.R.5.2.2. Three academic weeks before any in-person fundraiser

P.R.5.2.3. Two academic weeks before any profit share or online fundraiser

P.R.5.2.4. The VP of Community Engagement will review materials, and the VP of Communication will distribute information at the CPC meetings.

P.R.5.2.5 The Philanthropy Packets should be submitted electronically through email to the VP of Community Engagement, VP of Communications, and CPC Advisor

P.R.5.2.6. Failure to comply with submitting the philanthropy packet in time will result in a \$50 fine and will add \$25 every day it is late. After one week of being late will result in the dismissal of the event. Unless an exception is granted by the CPC VP of Community Engagement, VP of Communications, and the CPC Advisor.

P.R.5.3. Packets will be distributed by the Director of Philanthropy and VP of Community Engagement in compliance with the following rules:

P.R.5.3.1. Packet information for signature or competition philanthropy events that require practice will be sent out no later than three academic weeks before the event.

P.R.5.3.2. Packet information for events that do not require practice will be sent out no later than two weeks before the event.

P.R.5.4 All on-campus philanthropy events require the Leadership and Student Involvement office's form to be completed 4 weeks before the event date. Failure to comply will result in dismissal of the event after the calendaring deadline and rescheduling if before then.

VI. Rescheduling/Altering Events

P.R.6.1. If a rain plan is to be utilized, the hosting organization is responsible for communicating the plan to the participants at least one week before the event

P.R.6.2. Chapters may reschedule any philanthropy event a maximum of one time. The rescheduling must occur within the same semester as initially communicated at the calendar planning meeting unless an exception is granted by the CPC VP of Community Engagement, VP of Communications, and the CPC Advisor.

P.R.6.3. The hosting organization must give the participants, VP of Community Engagement, VP of Communications, and the CPC Advisor notice at least three weeks before the event.

P.R.6.3.1. The VP of Community Engagement, the VP of Communications, and the CPC Advisor must be notified of the change through the online submission form.

P.R.6.3.2. The chapter must formally present its date change at the following CPC meeting.

P.R.6.3.3. The organization must show appropriate proof or validation for rescheduling the event.

P.R.6.4. To reschedule a profit share or a fundraiser, the hosting organization must give the participants, VP of Community Engagement, and VP of Communications notice at least two weeks before the event date.

P.R.6.5. To reschedule all philanthropy events, chapters must complete the FSL Calendar UPDATE form on the CPC website.

VII. Fees and Donations for Events

P.R.7.1 All philanthropy event participation fees are limited to \$50.

P.R.7.1.1. Checks for philanthropy events must be made out to the chapter's organization/charity. If this is not possible, the chapter receiving the check must provide proof of transaction, if needed.

P.R.7.1.2. Chapters can donate or raise more than the \$50 participation fee. However, donations that exceed \$50 cannot be considered nor listed as a sponsorship in that chapter's name.

P.R.7.1.3. Chapters may not require an attendance or entry fee for participating organizations (that have already paid the participation fee) during their signature event or any community event.

IIX. Philanthropy Fundraising

P.R.8.1. No chapter's profit share night will not be held on the same night as another CPC, IFC, and/or NPHC profit share or fundraiser.

P.R.8.2. Philanthropy chairs must plan profit shares and their dates during the calendaring meetings.

P.R.8.3. Chapters may only have one individual profit share and one shared profit share with another chapter (CPC, IFC, or NPHC) on the FSL Master Calendar.

P.R.8.4. Fundraisers are events where goods are sold for profit, and another chapter's participation is not required. This includes online money drives. Raffle ticket sales nor profit shares constitute a fundraiser.

P.R.8.5. No chapter's fundraiser will not be held on the same day as another fundraiser or profit share. Fundraiser dates must be communicated at the calendar planning meeting and roundtables.

P.R.8.6. If a competitive event occurs at a chapter's fundraiser event (for example: eating contest, baking contest, etc.), the entry fee will be no more than \$10.

P.R.8.7. Any online money drive days (Venmo, PayPal, etc.) must be approved by the VP of Community Engagement, VP of Communications, and the CPC advisor after the chapters have reviewed the FSL Master Calendar. It will be considered a fundraiser.

IX. Campus Organization Participation

It is encouraged that chapters will reach out to campus organizations outside of FSL to participate in their philanthropy competitions. It is required for those campus organizations to be offered a discounted rate of \$10 for the first time the organization participates in that event to encourage campus-wide participation.

X. Campus Partners

P.R.10.1. Philanthropy and fundraiser events must follow the university's policies, specifically Event Services and Aramark.

P.R.10.2. Events must adhere to university policies. Failure to adhere to university policies can result in the cancelation of events.

P.R.10.3. It is encouraged that chapters invite faculty and staff to attend their event(s) to promote faculty and staff relations with the CPC community.

XI. Violations

The VP of Community Engagement, with guidance from the CPC Judicial Board, is responsible for determining action if an event occurs without approval and/or does not comply with these rules.

GLOSSARY OF TERMS

- Athletic Competition - Competition in which points judge athletic ability.
- Fundraiser - A philanthropy event that involves the selling of a good for profit, in which the goal of the fundraiser is to raise money for the charity or foundation the chapter supports.
- Performance Competition - Competition in which points judge performance. This includes but is not limited to dance, cheer, step, karaoke, song, or skit (a combination of any of these) competitions, which typically require practice.
- Philanthropy Packet - Required documentation for signature events, fundraisers, and profit shares.
- Profit Share - An event to raise money for the charity or foundation the chapter supports.
- Signature Event - An annual philanthropy event for each chapter with suggested campus community involvement.